

## Staff Comments

### Public Safety Committee March 10, 2010

**Action Item:**

ORDINANCE NO. PAR-2842, AMENDING CHAPTER 12 OF THE CITY CODE REGARDING PARADES.

**Policy Issue:** Whether to approve Ordinance No. PAR-2842.

**Staff Recommendation:** The staff recommends approval of Ordinance No. PAR-2842.

**Background:** This ordinance would amend two sections of the Parade code to define certain terms and to allow for recovery of City personnel and equipment fees from persons who apply for parade permits. Overland Park is reportedly the only city in the metro area that does not charge a personnel cost recovery fee for parade events. Such events usually require the mobilization of City personnel and equipment for traffic control activities. Approximately 50 such events occur in Overland Park each year.

The ordinance would require parade permit applicants to pay a fee based on the number of City personnel involved and type of equipment required as determined by the City Manager or his designee. The amount to be charged for salary and benefits would be set by an accompanying resolution, and those rates would be adjusted by the City Manager or his designee each year. An appeal process is provided for those who dispute the amount of the fee, and a refund process is provided in the event the parade does not occur for weather-related reasons or other circumstances beyond the permit applicant's control. Other than through the appeal process, no elected or appointed official could waive processing fees or personnel and equipment fees.

No personnel fee would be charged for City-sponsored parades, parades conducted by a taxpayer-supported entity such as school districts, or parades where the personnel and equipment costs are *de minimus* (less than \$350), such as parades conducted by neighborhood associations.

**Budgetary Impact:** In 2009, personnel and equipment costs for events that would be charged under the proposed ordinance totaled approximately \$100,000. It is anticipated that recovery of personnel and equipment costs may result in a decrease in applications for permits, but the anticipated reduction is difficult to quantify.

The recovery of personnel and equipment expenses related to special events was included as part of the 2009 Budget adjustments recommended in July of 2008, and adopted as part of the City's 2009 Budget. At that time, the City had projected \$97,000 per year would be recovered annually.

**Attachments:** Ordinance No. PAR-2842.