

**CITY OF OVERLAND PARK**

**PLANNING AND DEVELOPMENT SERVICES**

**INTRACITY COMMUNICATION**

August 2, 2010

TO: The Governing Body

FROM: Skip Moon

RE: Fiscal Year 2010 Community Development Block Grant (CDBG) Sub-Recipient Agreement–  
Johnson County Human Services (JCHS)

**Policy Issue:** Approval of 2010 Program Year Agreement with Johnson County Human Services for the Minor Home Rehabilitation Program,

**Staff Recommendation:** Staff recommends approving the agreement.

**Background:** The Community Development Committee voted 5-0 at the July 7, 2010 meeting to approve the recommended changes to the 2010 sub-recipient agreement to Johnson County Human Services regarding the set-aside and dollar thresholds for code enforcement projects and directed staff to bring the final agreement directly to the City Council under the consent agenda for consideration and approval.

The previous agreement set aside \$5,000 of the total grant for use on projects dealing with code violations that are referred to Johnson County Human Services by Community Services. The past agreement also provided a maximum limit of \$1,500 per household unless a greater amount is authorized by the City's contract administrator.

Staff believes that application of CDBG funds to correct code violations should have a higher priority than funding discretionary projects. In the past agreement, \$5,000 was the total set aside for such projects. Since some projects, such as painting a house can exceed that amount as well as the maximum limit per household, staff believes the property maintenance set-aside should be increased. Staff recommendation is to set aside \$50,000 for property maintenance and to increase the limit per household, without City authorization, to \$4,000 which is the JCHS policy threshold for requiring a bid process. The previous agreement had a provision that any portion of the set-aside not used by January 1, 2011 (the contract year ends April 30, 2011) would be released for use on any qualified project. Conversely, staff would like to add language that additional funds can be allocated from the prime grant to the set-aside if the \$50,000 is used by January 1, 2011 and the City's contract administrator authorizes any additional set-aside on a case-by-case basis.

In addition, the funding amount in the original recommendations and approval for this sub-recipient were based on an estimate of \$625,000 for the 2010 CDBG grant. The city's actual grant has been set at \$705, 790. In accordance with the 2010 action plan to distribute the additional grant funds proportionally across all projects except Administration, this agreement has been revised to \$103,849.71.

**Budget Impact:** None

**Attachments:** 2010 Agreement