

1. SPECIAL EVENT PERMIT NO. 2010-48 - 6300 Lamar Avenue

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1. APPLICANT: The City of Overland Park is the applicant for this request.
2. REQUESTED ACTION: The applicant is requesting approval of a special event permit to allow an electronics recycling event at the Waddell & Reed campus, on Saturday, April 24, 2010.
3. LOCATION: The subject property is located at 6300 Lamar Avenue.
4. EXISTING ZONING: This property is currently zoned CP-O, Planned Office Building District.
5. ANALYSIS: The applicant is requesting approval of a special event permit to allow an electronics recycling event. The event will take place in the Waddell & Reed parking lot on Saturday, April 24, 2010, from 8 a.m. until 2 p.m. The applicant anticipates 500-900 people will attend this event.

The event will consist of numerous semi-trailers and a tent. Visitors to the event will have the opportunity to recycle unwanted electrical equipment such as televisions, computers, and VCRs. The applicant has indicated the site will be restored and cleaned up by 4 p.m. that day.

This event requires City Council approval because of the overall scope of the event. Staff has concerns regarding the traffic caused by this event and because of this, staff would like the City Council to be aware of the event. The City of Overland Park has conducted recycling events in the past and is unaware of any problems with past events. Staff is comfortable that this event will operate with the same success of those in the past.

6. STAFF RECOMMENDATION: The staff recommends approval of Special Event Permit No. 2010-48, on April 24, 2010, subject to the following stipulations:
  - a. The applicant shall work with staff and the police department to avoid any traffic or safety concerns.
  - b. The event shall conclude by 4 p.m. on April 24, 2010, and the site shall be cleaned and returned to its original state.
  - c. A tent permit shall be obtained by the fire department for all tents and shade structures used at the event which are over 900 square feet.

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- d. All signage associated with this event shall be removed by 4 p.m. on Saturday, April 24, 2010.