

1. SPECIAL EVENT PERMIT NO. 2010-30 – Vicinity of Santa Fe Drive, between 79th and 80th Streets

1. APPLICANT: The Downtown Overland Park Partnership, Inc., is the applicant for this request.
2. REQUESTED ACTION: The applicant is requesting approval of a series of special events in Downtown Overland Park for 2010.
3. LOCATION: The subject property is located in the vicinity of Santa Fe Drive, between 79th and 80th Streets.
4. EXISTING ZONING: This property is currently zoned MS-1, Main Street District 1, and MS-2, Main Street District 2.
5. ANALYSIS: The applicant is requesting approval of a series of special events in Downtown Overland Park for 2010, occurring between February and December, 2010. Some of the events include: the Downtown Overland Park Farmer's Market and Clock Tower Music Series, Canned Food drive for Harvesters, Irish and German Festivals, Mardi Gras Days, Fall Festival, Christmas in July, Easter Egg Hunt, Holiday Mart Shopping, Culinary Center benefit, and the Mayor's Christmas Tree Lighting Ceremony. The proposed events are similar to those in previous years, and the applicant has provided specific information for each event as well as a schedule of events. The staff will work with the applicant if new events are proposed through 2010. Depending on the event and associated activities, staff will determine whether additional Governing Body approval is needed. In addition to the proposed events, the applicant is requesting approval to allow numerous pole banners to promote Downtown Overland Park events and the 50th Anniversary of the City of Overland Park.

The staff is unaware of any problems associated with these events in the past.

6. STAFF RECOMMENDATION: The staff recommends approval of Special Event Permit No. 2010-30, subject to the following stipulations:
 - a. The site shall be cleaned up immediately following each event.
 - b. The applicant shall obtain all necessary permits for food, tents, alcohol, and parades.
 - c. For those events which are expected to have large turnouts, the applicant shall work with staff and the police department to avoid any traffic or safety concerns.

SPECIAL EVENT PERMIT NO. 2010-30 – Vicinity of Santa Fe Drive, between
79th and 80th Streets - continued

- d. The applicant shall provide to staff the dates and information on any events still being discussed. This information shall be provided prior to the beginning of any events.
- e. All banners associated with events shall be maintained and removed promptly following the event.